



To: Senior Public Institution Presidents/Chancellors, County College Presidents, and Public Mission Independent Institution Presidents
From: Office of the Secretary of Higher Education
Date: May 31, 2023
Subject: Deadline Extended: Website Inventory Form Request for Some College, No Degree

The New Jersey Office of the Secretary of Higher Education is creating a website to serve students with “some college credit, but no degree” (SCND), which will be highlighted in a statewide marketing campaign. By compiling resources to serve these prospective adult learners, students are provided with information on how they can re-enroll and be supported at New Jersey institutions of higher education.

Deadline for Website Inventory Form Extended

To ensure our updated website reflects your institution’s offerings and resources for this population, we ask that public and public mission independent institutions that receive state operating aid please complete this website inventory form on or before **Wednesday, June 7, 2023**. This deadline has been extended from the original email notice at the request of institutions.

Link to: [Website Inventory Form for ‘Some College, No Degree’/Adult Learners](#)

A preview of the form can be found on the following pages, but all submissions should be completed via the link above. Thank you to those who have submitted thus far and for the continued partnership in serving the SCND student population.

If you have any questions regarding the inventory form, please reach out to Stefani Thachik, Senior Advisor (Stefani.Thachik@oshe.nj.gov).



Office of the Secretary of Higher Education

Default Question Block

The Office of the Secretary of Higher Education (OSHE) is creating a website to serve students with "Some College Credit, but No Degree" (SCND), which will be highlighted in a statewide marketing campaign. By compiling resources to serve these prospective adult learners, students are provided with more information on how they can re-enroll and be supported at NJ institutions of higher education to complete their degrees. To ensure our updated website reflects your institution's offerings and resources for the SCND student population, please complete this form on or before Friday, May 26, 2023. If you have questions regarding the inventory form, please reach out to Stefani Thachik, Stefani.Thachik@oshe.nj.gov.

Select the institution this response is being submitted for:

Please fill out the contact information for the person responsible for submitting this form.

First Name

Last Name

Position title

Email

Resources to Support "Some College, No Degree" Student OR Adult Learner Students

Resources for "Some College, No Degree" Students and/or Adult Learners

Does your institution have a central webpage with resources for "Some College, No Degree students" and/or adult learners?

- Yes
- No

You indicated your institution does have a central webpage with resources for "Some College, No Degree" students." Please include the website link here.

You indicated your institution does not have a central webpage for SCND students, what institutional webpage would be the best initial site for a SCND student to learn more about re-enrollment? Please include the website link here.

As part of the 'Some College, No Degree' website, potential students will have the opportunity to indicate interest in re-enrolling, completing their degree and submitting their contact information. The State will provide a contact list to eligible institutions

(public and private institutions receiving state operating aid) with information regarding students who express interest in learning more about an institution and potential resources available. Please include the contact information for the designee at the institution that should receive the student contact information from the Office of the Secretary of Higher Education.

Name of contact person

Office name:

Email of contact person/office:

Title of contact person (write "N/A" if not applicable):

Please provide the contact information for the office/individual designated to assist 'Some College, No Degree' students (if available).

Office name:

Office email:

Address:

Telephone:

Name of contact person (write "N/A" if not applicable):

Title of contact person (write "N/A" if not applicable):

Email of contact person (write "N/A" if not applicable):

If there are any financial aid counselor(s) designated to assist 'Some College, No Degree' students in re-enrollment, please provide the contact information for the financial aid office.

First Name

Last Name

Functional Unit Title/Name

Email:

Telephone:

From the list below, please indicate which services are available to "Some College, No Degree" (SCND) students and whether these services are offered on your campus to SCND students in a centralized office or service unit only, or in a decentralized way (i.e. similar service that all students can get).

Services offered to SCND in a central office/service unit

Services offered to SCND in a decentralized way (i.e. similar to what's offered for all students)

Not offered at all / Not applicable

Orientation program

Campus housing

	Services offered to SCND in a central office/service unit	Services offered to SCND in a decentralized way (i.e. similar to what's offered for all students)	Not offered at all / Not applicable
Unpaid balance forgiveness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evening student support service hours	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emergency financial grants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Career planning/career services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Student lounge or designated gathering place	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accelerated degrees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Analysis of college credits earned/ Degree audit prior to return	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Challenge examinations or test-out procedures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Credit for prior learning/ Prior learning assessments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Retention and completion grants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hybrid or hyflex degree programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult-focused navigator	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please use the field below to indicate any additional programs or resources available to "Some College, No Degree" students and/or adult learner students at your institution. Provide links if available.

